WEEKLY OXFORD HOUSE FINANCIAL STATUS REPORT

WEEKLY OXFORD HOUSE TREASURER'S REPORT

Name of House			Weekly Report #
Week of:	**TO**		

CASH IN BANK AT START OF THIS WEEK [Ending Balance from Prior Week]				
CHECKING ACCOUNT BALANCE	**+**	**SAVINGS ACCOUNT BALANCE**	**=**	

DATE	DEPOSITS & MONEY RECEIVED AT THIS MEETING OR SINCE LAST DEPOSIT [LIST BY SOURCE & INDICATE RENT CREDITS TAKEN BY MEMBER FROM THE COMPTROLLER'S REPORT]	AMOUNT	
			CASH + RECEIPTS
	TOTAL MONEY RECEIVED: ADD TO AMOUNT AT TOP OF PAGE [PRIOR WEEK'S ENDING BALANCE] TO SHOW CASH + RECEIPTS		

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Oxford House World Services, 1010 Wayne Ave., Suite 300, Silver Spring, MD 20910
Telephone: 1-800-689-6411--FAX 1-301-589-0302

Name of House		CASH & RECEIPTS FROM FRONT

EXPENDITURES BY CHECK AND CASH

DATE	PAID TO & PURPOSE	CHECK #	AMOUNT
	TOTAL PAID OUT		
	CASH & RECEIPTS FROM ABOVE MINUS TOTAL PAID OUT		

CASH & RECEIPTS FROM ABOVE MINUS TOTAL PAID OUT ↓

BILLS TO BE PAID [Future bills due within 30 days]

Due Date	To Whom & For What	AMOUNT
	TOTAL	

ENTER DIFFERENCE BETWEEN AMOUNT PAID OUT AND CASH & RECEIPTS FROM ABOVE ↓

Carry this amount forward to the next weekly financial report. Remember to number each sheet from one week to the next for easy reference.

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