

**OXFORD HOUSES OF VIRGINIA
HOUSING SERVICE COMMITTEE
MEETING MINUTES**

Location of Meeting:	Date of This Meeting:
Purpose of Meeting: <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Emergency Meeting	Meeting Start Time:
Meeting Chairperson and Position:	

House and Representative Names:

House: _____ Present <input type="checkbox"/> Absent <input type="checkbox"/> Representative: _____ <input type="checkbox"/> HSC REP <input type="checkbox"/> HSC ALT. <input type="checkbox"/> OTHER <input type="checkbox"/>	House: _____ Present <input type="checkbox"/> Absent <input type="checkbox"/> Representative: _____ <input type="checkbox"/> HSC REP <input type="checkbox"/> HSC ALT. <input type="checkbox"/> OTHER <input type="checkbox"/>
House: _____ Present <input type="checkbox"/> Absent <input type="checkbox"/> Representative: _____ <input type="checkbox"/> HSC REP <input type="checkbox"/> HSC ALT. <input type="checkbox"/> OTHER <input type="checkbox"/>	House: _____ Present <input type="checkbox"/> Absent <input type="checkbox"/> Representative: _____ <input type="checkbox"/> HSC REP <input type="checkbox"/> HSC ALT. <input type="checkbox"/> OTHER <input type="checkbox"/>
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Minutes of the previous meeting were read and the following action was taken:

- Approved as read
- Changed as follows:

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Old Business:

House Status Updates Since Last Chapter Meeting:

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New Business and HSC House Visit Evaluation Reports

Scheduled House Visits and HSC Representatives:

House Visit & HSC Representatives:	Date:
House Visit & HSC Representatives:	Date:
House Visit & HSC Representatives:	Date:
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House Visit & HSC Representatives:	Date:

**Remember when you have a vacancy; hold a special meeting as soon as possible to
Consider anyone (with or without a job) applying for membership in the House.
Recovery requires a quick response and a vacant bed generates no revenue.**

Give a Man or Woman a chance to get their LIFE back!