

OXFORD HOUSES OF VIRGINIA
WEEKLY SUMMARY REPORT - ACCOUNTS RECEIVABLE JOURNAL
 [COMPTROLLER'S REPORT]

NAME OF HOUSE:

WEEK OF:

Beginning Date:		Ending Date:
	to	

#	Member's Name [Or other person or entity owing money to the House]	Previous Balance (+ / -)	Weekly Equal Expense Share (EES) (-)	Amount Paid (+)	# of Weeks EES Paid in Advance / Advance EES Rate	Receipts (+)	Fines (-)	Other Credit or Debit (+ / -)	Ending Balance (+ / -)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
TOTALS									

This form is completed by the Comptroller each week, presented at the weekly House Meeting and made available for members to know who has paid up-to-date and who owes money.

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